

Diocese of Madison – *Trusting in the Spirit*

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CLUSTER (350) PARISHES: Holy Family, LaValle; St. Boniface, Lime Ridge; St. Patrick, Loreto; Sacred Heart, Reedsburg

Parish Directives

1. Form a strong working partnership across all programs with Sacred Heart, Reedsburg, Holy Family, LaValle, and St. Boniface, Lime Ridge, St. Patrick, Loreto by having regular joint pastoral council meetings for planning
2. Continue collaboration in ministry to young families, programs for the widows, enhancing RCIA, catechetical programs
3. Share the cost of hiring a full-time youth minister for all parishes
4. Implement a training program for catechists and the sharing of catechists among parishes;
5. When the number of priests in cluster 350 is reduced from 2 to 1: o Link St. Patrick, Holy Family, St. Boniface and Sacred Heart parishes and work toward a merger of Holy Family, St. Boniface and St. Patrick within 1-3 years.
6. Work to create a comprehensive written plan for your existing cluster parishes and taking into account your future linkage and merger, having goals, objectives, and action steps with respective timelines and persons, to include usage of the worship sites, worship schedule, religious education program, youth ministry, adult education, RCIA, and vocations, school support, and cemetery oversight. You should submit a written plan by fall 2011.

Specific School Directives

1. Create an Enrollment Management and Development Team (EMDT). All four parishes in the cluster should be represented on the EMDT.
2. Survey the entire cluster and analyze the results to inform the EMDT strategy as well as that of and Cluster 230 and EMDTs throughout the diocese.
3. The EMDT should consider new and innovative ways to market Sacred Heart as well as ways to raise the school's profile in the community of Reedsburg.
4. The EMDT should look for ways to provide transportation to students who don't receive busing in order to make the Catholic schools an accessible option for more families.
5. The EMDT and the EMDT of Cluster 230 (Spring Green, Plain) should work together with their principals should create a plan that includes specific ways to share resources and collaborate. This could include such as staff and personnel, curriculum resources and experiences, joint faculty and grade level meetings, and professional development.

VERSION

Ver 1.0 October 2007 (Original Directives)

Ver 1.1 August 2008 (Clusters 230, 350, 300)

Ver 1.2 March 2009 (Clusters 220, 240, 270)

Ver 1.3 October 2009 (Clusters 230, 350)

Ver 2.0 June 2010 (School Directives, updated Parish Directives)

GENERAL DIRECTIVES FOR ALL CLUSTERS AND PARISHES

1. Pray and do all you can to increase vocations to ordained, consecrated life, and lay ministry
2. All parishes will work toward the implementation of the Catholic Schools plan so that all parishes of the diocese directly contribute financially to the support of all Catholic Schools.
3. Each Cluster must implement a Cluster Planning & Implementation Team (CPIT) having representation from each parish to engage staffs and pastoral councils in developing regular pastoral plans for the cluster and to ensure regular communication to parishioners and to the Diocese
4. Support the implementation of ParishSOFT in all parishes of the Diocese
5. Support the implementation of Quickbooks in all parishes of the Diocese
6. Support the implementation of a single diocesan-wide school information system in all schools of the Diocese
7. Each Cluster must implement or be part of an Enrollment Management and Development team (EMDT)
 - a. Clusters with one or more Catholic schools should create a single EMDT for all the schools in the cluster to address the specific issues of marketing the school(s) and increasing enrollment at the school(s).
 - b. Each Cluster without a Catholic school should ensure that the Cluster has representation on the EMDT of a neighboring Cluster.
 - c. The EMDT should be representative of all parishes in the Cluster, as well as any neighboring clusters without Catholic schools.
 - i. In clusters with multiple schools, the team should have representation from the education commission of each school.
 - ii. In clusters with a single school, the team should have representation from each parish and would report to a joint education commission. If a joint education commission for the cluster does not exist, then the EMDT would report to the education commission at the parish with the school.

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