

## TRUSTING IN THE SPIRIT

All Catholic parishes in the Diocese of Madison have been asked to work in “clusters” during a long-term planning process relating to the expected future shortage of priests in our diocese and the re-distribution of the numbers of Catholics in the diocese. The first phase of the process, to determine the clusters and their goals, was called “Guided by the Spirit”. That phase was completed last fall. The second, current, phase has been named “Trusting in the Spirit” by Bishop Morlino. This phase may last 1½ to 2 years.

Sacred Heart Catholic Church is clustered with three other parishes: Holy Family of LaValle; St. Boniface of Lime Ridge, and St. Patrick of Loreto. In our cluster, these three linked parishes are partnered with Sacred Heart. At this point, implementation committees from the

four parishes in the cluster are, and have been, working on a mission statement, a statement of values, and a vision statement, all for the cluster. These are all to help identify the ways in which the four parishes can work together toward their common goals and the goals of the diocese for our group.

Several people from Sacred Heart parish have been attending meetings for this implementation phase. They are Tracy Gruber, Maureen Krueger, Bill Wilde and Mary Williams, in addition to Father Monaghan, as pastor. .

Members of the cluster implementation team have finalized the cluster Mission and Value Statements, which are as follows:

**MISSION STATEMENT:** We the people of St. Boniface, Holy Family, St. Patrick and Sacred Heart, celebrating our uniqueness, are called by God in Baptism and guided by the Holy Spirit to reach out in witness to the love and life of Jesus Christ. We come together in faith to build a community based on prayer, worship and compassionate outreach.

**VALUES STATEMENT:** As a Cluster we wish to:

1. Continue to be an active, viable, prayerful, sacramental faith community.
2. Grow in faithfulness to our Catholic traditions by full participation in Eucharistic celebrations, sacraments and prayer.
3. Live the Gospel message by being an accepting, welcoming, serving and evangelizing community.
4. Respect and value all creation.
5. Use our time, talents, and treasures to provide quality human, financial and facility resources to sustain and serve our parishes’ faith community.
6. Support lifelong Catholic education and faith formation.
7. Encourage and support one another answering God’s call to live our chosen vocations.

**VISION STATEMENT:**

- The cluster of St. Boniface, Holy Family, St. Patrick and Sacred Heart are working together to develop a more vibrant, faith-filled Catholic community that is growing in a deeper relationship with Jesus Christ and is guided by the Holy Spirit. We are nourished by the power of the Eucharist and the beauty of the liturgy to have a deepening understanding and active practice of our faith.
- We are accepting and welcoming to all. We evangelize through our actions and by living out our faith daily.

- We strongly support lifelong Catholic education. Our Catholic schools are financially strong and enrollment is increasing. Our Religious Education program prepares our children well so they value and respect their Catholic Faith and want to be a witness to that heritage. Our growing combined Youth program is very active and is a great witness to living out the Gospel message. Senior citizens, widows and those divorced are eagerly taking advantage of the many educational experiences offered by our combined parish program.
- Each parishioner is responsive to our Lord's call to vocations. Many men and women have answered His call. The laity in our parishes is living out their vocation with great enthusiasm and is a great witness to all the world.
- Our parishes are constantly reaching out with great charity to meet the growing needs of social justice, peace and compassion. The cluster is working to continually support sister parishes in other parts of the world in addition to local outreach to those in need. We continue building relationships and partnerships with other non-Catholic congregations in the interest of promoting peaceful dialogue and building the kingdom of God on earth for all. We recognize the dignity and value of every human being.
- Our parishes are abundantly blessed with generous parishioners sharing their time, treasure and talents. We have a strong working partnership resulting in program coordination and shared ministries in liturgy, sacramental preparation, music, pastoral outreach to the sick and homebound, youth ministry, and social justice.

*TRUSTING IN THE SPIRIT*

**THE IMPLEMENTATION COMMISSION'S REVIEW OF YOUR ANNUAL CLUSTER IMPLEMENTATION PLAN FOLLOWS: CLUSTER: 350**

**PARISHES: Holy Family, LaValle; St. Boniface, Lime Ridge; St. Patrick, Loreto; Sacred Heart, Reedsburg**

**Appreciation**

We wish to thank you for the prayer, reflection and work which you have put into the *Trusting in the Spirit* to date. We appreciate the time and effort you have given to designing your Annual Cluster Implementation Plan.

**Affirmations:**

**After studying and reflecting on your Annual Cluster Implementation Plan, we affirm your strategies to implement Bishop Morlino's General Directives by:**

1. Commending you on your cluster vision, values, and mission statement;
2. Beginning to address the implementation of the General Directives;
3. The many different ways in which you approach increasing vocations

**We also affirm your plans to implement Bishop Morlino's Directives for your cluster by:**

1. Extensive thought that has gone into your plan;
2. Your process for the collaboration in the hiring of common personnel, e.g. youth minister;
3. Planning for providing joint retreats for the catechists of each parish;
4. Feasibility planning for the partnership use of a parish nurse;
5. Collaboration in evangelization and advocacy for service and justice groups

**Recommendations**

1. Separate out your General Directives from the cluster directives so that it is clear about what your plan for each directive is;
2. Beginning in the fall of 2008 all parishes in this cluster (including those without a Catholic school) will actively participate in the diocesan-wide comprehensive school study;
3. Develop additional action steps for each objective with appropriate timelines and identify the name(s) of the person(s) responsible for completion;
4. Further develop the Bishop's cluster directive with regard to how Holy Family, LaValle, St. Boniface, Lime Ridge, and Sacred Heart, Reedsburg, will specifically collaborate (link or merge) when two priests are no longer available;
5. Send from St. Patrick, Loreto, three representatives to Cluster 230 to be a part of the merger planning. St. Patrick, Loreto, will remain a member of Cluster 350 until such time that the number of priests in Cluster 350 is reduced from 2 to 1 when St. Patrick, Loreto, will join Cluster 230, leading to a merged parish community.

Thank you again for all the work that you have put into these plans.

**What's Next?**

- The Implementation Commission will meet again in mid-summer to review any information that is presented to them regarding the directives and also to consider the small number of implementation plans that were not submitted in time.

**DIOCESE OF MADISON**  
**TRUSTING IN THE SPIRIT**  
**ANNUAL CLUSTER IMPLEMENTATION PLAN**

DATE May 29, 2008

CLUSTER ID 350

PARISHES IN THE CLUSTER: Holy Family St. Boniface St. Patrick's Sacred Heart

Which Model are you working on?  Merger  Linkage  Partnership  Parish Director  Team

**BISHOP MORLINO'S DIRECTIVE: Pray and do all we can to increase vocations to ordained, consecrated life and lay ministry / Continue to offer the invitation of Jesus Christ to young men so that, in sufficient numbers for the future, they will follow Him.**

**GOAL: To offer opportunities within the cluster to work toward increasing vocations**

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
A. Increase prayer for vocations	<ol style="list-style-type: none"> <li>1. Include a prayer for vocations in the General Intercessions at weekend liturgies</li> <li>2. Dedicate one hour of Eucharistic Adoration specifically to prayer for vocations</li> </ol>	<ol style="list-style-type: none"> <li>1..Once a month beginning in 2008</li> <li>2. Each time Eucharistic Exposition is offered anywhere in the cluster</li> </ol>	Liturgy committee of each parish
B. Expand awareness of the shortage of priests and the resulting challenges	Encourage parishioners to personally invite young people to consider a vocation to ordained or religious life	Beginning in 2009: During National Vocations Awareness Week, World Day of Prayer for Vocations and World Day of Prayer for Consecrated Life	Pastors
C. Explore options for vocational opportunities	<ol style="list-style-type: none"> <li>1. Invite members of religious communities to share vocation stories with our youth—and invite parishioners to attend</li> <li>2. Offer information about religious vocations as “2<sup>nd</sup> vocation” to mature adults</li> </ol>	By 2010—at least once a year	Religious Ed. High School Coordinator

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**CLUSTER ID**     350    

**PARISHES IN THE CLUSTER:**     Holy Family    St. Boniface    St. Patrick's    Sacred Heart    

**Which Model are you working on?**  Merger  Linkage  Partnership  Parish Director  Team

**BISHOP MORLINO'S & CLUSTER DIRECTIVE:** **To enhance the quality of parish life by encouraging collaboration and sharing of resources among parishes / to form a working partnership across all programs / to encourage collaboration and sharing of resources among parishes**

**GOAL:** **To partner in the liturgical life of our cluster**

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
A. Communicate worship opportunities, ideas and educational opportunities within the cluster	<ol style="list-style-type: none"> <li>1. Send bulletin announcements to all parishes in the cluster to list all cluster liturgical events</li> <li>2. Post all worship opportunities on cluster page of S.H. web site</li> </ol>	Fall 2009—as often as events occur	<ol style="list-style-type: none"> <li>1. Each parish rep. in charge of the event.</li> <li>2. S.Heart. I.T. will post items on the web</li> </ol>
B. Collaborate and share music resources	<ol style="list-style-type: none"> <li>1. Create a joint choir for all joint sacramental celebrations</li> <li>2. Invite musicians from all 4 parishes to a hymn fest</li> </ol>	Fall 2009	Parish music directors or coordinators
C. Collaborate in training and educating liturgical ministers	<ol style="list-style-type: none"> <li>1. Form a Cluster Liturgy Team</li> <li>2. Hold joint workshops for liturgical ministry training</li> <li>3. Invite outside resources to lead periodic workshops for all liturgical ministers</li> </ol>	Fall 2009—one per ministry per year	Cluster Liturgy Team
D. Share Art & Environment Resources	<ol style="list-style-type: none"> <li>1. Form a Cluster Art &amp; Environment Team</li> <li>2. Hold joint brainstorming sessions</li> <li>3. Share resources and photos of environments with each other</li> </ol>	<ol style="list-style-type: none"> <li>1. Meet at least one per year beginning fall of 2009</li> <li>2. Share resources as often as needed beginning in the fall of 2009</li> </ol>	<ol style="list-style-type: none"> <li>1. A&amp;E member from each parish</li> <li>2.-3. Cluster A&amp;E Team</li> </ol>

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CLUSTER ID 350

PARISHES IN THE CLUSTER: Holy Family St. Boniface St. Patrick's Sacred Heart

Which Model are you working on?  Merger  Linkage  Partnership  Parish Director  Team

**BISHOP MORLINO'S & CLUSTER DIRECTIVE:** To enhance the quality of parish life by encouraging collaboration and sharing of resources among parishes / to form a working partnership across all programs / to encourage collaboration and sharing of resources among parishes.

**GOAL:** To partner in Sacramental celebrations

**ACTION PLAN**

Objective(s)	Action Steps	When? How Frequent?	Responsibility
A. To celebrate Confirmation each year as a cluster	<ol style="list-style-type: none"> <li>1. Form a collaborative Confirmation planning team</li> <li>2. Have joint retreats and programs</li> <li>3. Share instructional resources to prepare confirmandi for the sacrament</li> <li>4. Form a Joint Liturgy Preparation Team to plan for Confirmation and other cluster liturgies</li> </ol>	Annually with high school seniors beginning in the Fall of 2009	Religious Ed. Confirmation Instructors & Joint Liturgy Preparation Team
B. To offer more opportunities to receive the Sacrament of the Anointing of the Sick	<ol style="list-style-type: none"> <li>1. Communicate dates and times of Anointing liturgies to all cluster parishes</li> <li>2. Offer one combined Anointing liturgy in the cluster annually</li> </ol>	Four times a year throughout the cluster beginning in the fall of 2008 with the combined liturgy once a year beginning in 2010	Cluster Communication Team and Joint Liturgy Preparation Team with the pastor(s)
C. To offer more opportunities to receive the Sacrament of Reconciliation	<ol style="list-style-type: none"> <li>1. Communicate dates and times of all penance services within the cluster</li> <li>2. Offer one joint communal penance service for the entire cluster</li> </ol>	<ol style="list-style-type: none"> <li>1. As often as they are being offered in the individual parishes starting in the Fall of 2008</li> <li>2. Annually beginning in 2009</li> </ol>	Cluster Communication Team and pastor(s)

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CLUSTER ID     350    

PARISHES IN THE CLUSTER:   Holy Family  St. Boniface  St. Patrick's  Sacred Heart  

Which Model are you working on?   \_\_\_ Merger     x   Linkage     x   Partnership   \_\_\_ Parish Director   \_\_\_ Team

**BISHOP MORLINO'S & CLUSTER DIRECTIVE:** Have pastoral councils meet together regularly for planning and sharing.

**GOAL:** To get to know each other

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
Create joint Parish Council meetings	Set meeting date and time	January 2009: first meeting date; meet twice yearly thereafter	Parish Council presidents

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PARISHES IN THE CLUSTER:     Holy Family    St. Boniface    St. Patrick's    Sacred Heart    

Which Model are you working on?   \_\_\_ Merger     x   Linkage     x   Partnership   \_\_\_ Parish Director   \_\_\_ Team

**GENERAL DIRECTIVE:** To act as good stewards at all human, financial and facility resources that will be needed for all parishes

**GOAL:** to use our time, talent and treasure to serve and sustain our parishes and communities.

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
Identify time, talent, and treasure within Cluster 350	Each parish will survey members within the same timeframe	Annually	Determined by parish councils
Become familiar with each parish's buildings and grounds	Rotate joint cluster pastoral council meetings so that each group can see what each parish is like.	January 2009 (first meeting) Twice yearly thereafter	Parish Councils

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Which Model are you working on?   \_\_\_ Merger      x   Linkage     x   Partnership   \_\_\_ Parish Director   \_\_\_ Team

**GENERAL DIRECTIVE:** Support implementation of diocesan recommended software

**GOAL:** To explore our parishes' use of ParishSoft and QuickBooks

**ACTION PLAN**

Objective(s)	Action Steps	When? How Frequent?	Responsibility
To transition to QuickBooks in our cluster parishes	Acquire software, hardware and training	on-going	Finance Council o
To learn more about ParishSoft	Explore uses of this software	on-going	Parish Council designee(s)

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Which Model are you working on?  Merger  Linkage  Partnership  Parish Director  Team

**BISHOP MORLINO'S DIRECTIVE:** To ensure that a quality Catholic education is available throughout the diocese

**GOAL:** To have all parishes in the cluster support the Catholic Schools within the cluster

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
A. Promote Catholic School education	1. A school representative will provide an overview of Catholic School Education to each parish within our cluster  2. Provide promotional information packets	Once a year – around Catholic Schools Week  Available by Jan.,09	DREs to invite representatives  The schools
B. Support Catholic Schools	1. Each parish will hold a fund raising event that would include the families from the schools' home parishes. Each parish will donate a portion of the proceeds to Catholic schools within our area.	Annually	Individual parishes

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**DIOCESE OF MADISON**  
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DATE April 30, 2008

CLUSTER ID 350

PARISHES IN THE CLUSTER: Holy Family St. Boniface St. Patrick's Sacred Heart

Which Model are you working on?  Merger  Linkage  Partnership  Parish Director  Team

**CLUSTER DIRECTIVE:** Encourage collaboration and sharing of resources among parishes / To form a strong working partnership across all programs/ To enhance the quality of parish life by encouraging collaboration and sharing of resources amongst parishes

**GOAL:** Implement a cluster training program for catechists

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
A. Provide education and spiritual growth opportunities for catechists	1. DREs will plan a "retreat" for the catechists from all four parishes	Annually, beginning in the Fall 2008	Directors of Religious Education from each parish

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Which Model are you working on?  Merger  Linkage  Partnership  Parish Director  Team

**CLUSTER DIRECTIVE:** Hire a shared full time youth minister / Form a strong working partnership across all programs/  
 Encourage collaboration and sharing of resources among parishes

**GOAL:** Create position of youth minister that would serve all four parishes and is financed by all four parishes

**ACTION PLAN**

Objective(s)	Action Steps	When? How Frequent?	Responsibility
A. Establish position of youth minister	1. Form a collaborative committee 2. Define the goals of this position and create a job description to use in recruiting 3. Develop a salary package 4. Include the position in each of the parishes' 5. budgets for 2009-2010 6. Set evaluation criteria of this position  7. Advertise the position in appropriate media 8. 7. Interview and hire	Create committee as soon as possible so that all necessary information can be ready for the 09-10 budget process  Evaluate effectiveness of position annually As soon as position is created and approved	A newly-created Committee or Joint Parish Council

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Name 350 Parish \_\_\_\_\_ Date May 29, 2008 CLUSTER ID \_\_\_\_\_

PARISHES IN THE CLUSTER: Holy Family St. Boniface St. Patrick's Sacred Heart

Which Model are you working on?  Merger  Linkage  Partnership  Parish Director  Team

**GENERAL DIRECTIVE:** To act as good stewards of human resources and needs

**GOAL:** Develop programs wherein the services of the Parish Nurse are available as directed by the Coalition of Parish Nurses of Wisconsin

**ACTION PLAN**

Objective(s)	Action Steps	When? How Frequent?	Responsibility
Determine the feasibility of having a parish nurse for each parish	1. Conduct a survey per parish to determine the parish's needs 2. Determine available human resources for meeting the needs	By June 2009	Health Committee (that proposed this objective)

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Which Model are you working on?   \_\_\_ Merger     x   Linkage     x   Partnership   \_\_\_ Parish Director   \_\_\_ Team

CLUSTER DIRECTIVE: to continue collaborations in ministry to young families, singles, widows/widowers

GOAL: Engage non-health care providers in the healing of those in need (e.g. grief, divorce, young parents, elderly)

**ACTION PLAN**

Objective(s)	Action Steps	When? How Frequent?	Responsibility
Provide support	1. Identify resources for support 2. Outline types of outreach we intend to provide 3. Set up teams to follow through	By <u>      </u> ? Revisit yearly	Each parish in collaboration with the Cluster Health Committee

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**Which Model are you working on?**   \_\_\_ Merger     x   Linkage     x   Partnership   \_\_\_ Parish Director   \_\_\_ Team

**GENERAL DIRECTIVE:** to strengthen the presence of the ministry of the Church in urban, rural and suburban areas

**GOAL:** To provide occasions in which members of all the cluster can work, pray and play together

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
Create opportunities for family interactions	1. Pilot one family activity involving all four parishes 2. Develop opportunities for promotion of family prayer	Once a month	Parish Council or Parish Life team

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Which Model are you working on?   \_\_\_ Merger     x   Linkage     x   Partnership   \_\_\_ Parish Director   \_\_\_ Team

**BISHOP MORLINO'S DIRECTIVE:** to graciously invite all individuals in our 11 counties to meet Jesus Christ "Risen from the Dead" and be changed by Him

**GOAL:** Be an accepting, welcoming and evangelizing community in our actions and attitudes toward all

**ACTION PLAN**

<b>Objective(s)</b>	<b>Action Steps</b>	<b>When? How Frequent?</b>	<b>Responsibility</b>
Have one contact person per parish	Enlist this person	Fall 2009 as needed	Cluster Committee
Create a welcoming committee to welcome all current and new members	Recruit members from each parish to act on this committee	Fall 2009	Cluster Committee
Establish a training session for evangelization for members of all 4 parishes	Invite interested members of all 4 parishes to the session	Fall 2009	Dan Clary
Bond the four parishes	Establish a joint web site, combined bulletins and a 4-parish mission	Fall 2009 (web site & bulletins) Lent 2009 (mission)	Cluster Committee

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CLUSTER ID 350

PARISHES IN THE CLUSTER: Holy Family St. Boniface St. Patrick's Sacred Heart

Which Model are you working on?  Merger  Linkage  Partnership  Parish Director  Team

**BISHOP MORLINO'S DIRECTIVE:** Live the Gospel message by our compassionate outreach to others

**GOAL:** To advocate for justice and service groups

**ACTION PLAN**

Objective(s)	Action Steps	When? How Frequent?	Responsibility
Bring important local, national and international issues to the attention of parishioners in all parishes	Use 4-Minute Catechesis format after Mass	Monthly beginning Fall 2009	Cluster social Justice Committee in collaboration with priest(s)
Enhance existing social and justice programs (e.g. St. Vincent de Paul, Helping Hands, Mobile Food Pantry)	Recruit new members	by Fall 2009	Bill Wilde and committee members from existing groups and parish members

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**Which Model are you working on?**   \_\_\_ Merger     x   Linkage     x   Partnership   \_\_\_ Parish Director   \_\_\_ Team

**BISHOP MORLINO'S - CLUSTER - GENERAL DIRECTIVE:**

**GOAL:**

**ACTION PLAN**

Objective(s)	Action Steps	When? How Frequent?	Responsibility

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